**What time does summer camp run?**

Discovery Kids Summer Camp runs from 8am-5pm. Drop off is from 8-9am and pickup runs from 4-5pm. If you need to pick up your child early from camp, you can email [SummerCamp@ism-sabis.net](mailto:SummerCamp@ism-sabis.net) to communicate early pickup times with camp staff.

**What if I’m running late for pick up?**

Please call the school as soon as possible (952/918-1800) to let us know you are running behind and your projected arrival time. Our late pick up policy is as follows:

Your credit card on file on UltraCamp account will be charged $5.00 per 5-minute interval after 5:00pm. See below for breakdowns:

5:01-5:05 - $5.00 Charge

5:06-5:10 - $10.00 Charge

5:11-5:15 - $15.00 Charge

5:16-5:20 - $20.00 Charge

5:21-5:25 - $25.00 Charge

5:26-5:30 - $30.00 Charge

\*If we have received no communication from a guardian regarding pick up, after 30 minutes, the Eden Prairie police department will be called and the child will be turned over to their care.

The Summer Camp staff will complete a form, turn it in to the summer camp director, and you will receive a copy notifying you of the charge, via email.

**How does drop off/pick up work?**

For summer camp, we require that you physically come into the school to pick up/drop off your child at the front doors. Please do not send your child in from the parking lot, or expect them to walk to you in the parking lot. We will not send them out without visual confirmation that you are on their approved pickup list.

**What should I send with my child for the week?**

Each camper will get a locker or cubby to store any items for the week. Please send the following items:

* Sunscreen and bug spray labeled with your child’s name
* Water bottle
* Swimsuit and towel (we will try our best to hang these items so they dry between uses but suggest you take it home after swimming to wash and dry these items)
* Life preserver for beach days (if applicable)
* Swimming bag – This bag will function as a place for campers to put their swimming items during the week but also is their bag for beach days.

Items to leave at home:

* Money – there is no reason any child should need any money during their time at camp. Every portion of camp is paid for already and the vending machines on campus are off limits.
* Electronics – It is best to leave these at home. If you want to send a cell phone with your child, we ask that they remain in their lockers during the day so they don’t get damaged. If you need to contact your child during the day please do it via the school’s main phone line (952/918-1800), the Summer Camp cell phone (952/270-4876), or via email ([summercamp@ism-sabis.net](mailto:summercamp@ism-sabis.net)).
* Personal items such as toys – We love that kids want to share these items with each other! Unfortunately, these items often get lost, broken, or cause disruptions to the day. We don’t want to see campers sad over these items.

*ECE/PUPS ONLY - All of the above plus:*

* + **Life preservers are required for beach days and all swimming**. The tag on the back of the preserver should say “Coast Guard Approved” on it.
  + A change of clothes labeled with your child’s name including socks, underwear, and shoes.
  + Nap materials – This could be a small sleeping bag, a roll up nap bag, or a blanket and a small pillow. Old crib sheets often fit well on our cots. Feel free to send stuffies or any other comfort items that might help them during this rest time. We ask that campers leave comfort items in their cubby until nap time.
  + Please label all items that you bring with your child’s name. We want to make sure all of your belongings come home with you!

**What if my ECE/Pups aged child doesn’t nap?**

We require all ECE/Pups aged children to at least lay down on a cot and relax their body for nap time. Some type of relaxation or rest time is a standard that we maintain during the school year and the summer all the way through elementary school at ISM. If your child is not a napper or you would rather they not nap, they will never be forced to nap. If your child wakes up or does not sleep, they will be asked to remain on their cot for 10-15 minutes. Then they will be allowed to get up and do a quiet activity in the room until rest time is over.

**Do you provide lunch or snacks?**

We provide an AM and PM snack for campers, and now have a hot lunch option! If your child has extreme food allergy we suggest sending your own snacks.

**I’m on the waitlist for a week, when can I expect that to open up?**

At this point in the summer, expect to make alternate plans for your child for those weeks you are on the waitlist. We have to restrict the amount of registered students to stay within our licensing requirements, so we are unable to add additional spots once we are full. Spots do open up, but for some weeks we have over 7 people on the waiting list!

**My child cannot come to a day or portion of camp, can I send them another day, another week?**

No, we do not allow substitutions. You have paid for one spot for 5 days of camp. If you cannot attend a day of camp, you have forfeited your spot for that day and cannot send your child to another day of camp as a substitution. If you wish to transfer from one week to another, there is a $100 transfer fee, pending availability.

**My child has a friend over for the week, can I send them to camp as a drop-in?**

No, we currently do not allow drop-in students.

**Please take the time to verify that all documentation on your profile is up to date.** This is especially important for returning campers. A document that often gets overlooked is the approved pickup/drop of list. Please make sure this is up to date so we don’t have to decline a student from getting picked up.

Refund Policies:

After **March 1st, 2023**, the $50 weekly deposit is no longer refundable.

After **May 1st, 2023**, the entire camp fee is no longer refundable.

Transfers: There is a $100 transfer fee to transfer from one week to another, pending availability.